

ILM Leadership and Management Qualifications

Education: School Business Management



Level 4 Diploma in Leadership and Management

Qualification Units

NVQ Component - Vocational	VRQ Component - Theory	Essential Skills
Mandatory	Mandatory	Mandatory
Develop and Implement an Operational Plan	Develop Critical Thinking	Digital Literacy
Provide Leadership and Management	Managing and Implementing Change in the Workplace	Application of Number*
Develop Working Relationships with Stakeholders	Managing Improvement	Communication*
Manage Personal and Professional Development	Understanding the Management Role to Improve Performance	
The following are examples within the suite of optional units which can be changed in line with your role	Understanding and Developing Relationships in the Workplace	
Procure Products and/or Services	Managing Stress and Conflict	
Initiate and Implement Operational Change	Managing Personal Development	
Manage a Project		
Manage Business Risk		
Manage a Budget		
Manage a Tendering Process		
Encourage Innovation		
Develop and Manage Collaborative Relationships with Other Organisations		
Manage Conflict in a Team		

*You may be exempt from completing the ESWs in *Application of Number* and *Communication* dependent on previous literacy and numeracy based qualifications completed. A minimum GCSE Grade C or above in Mathematics, English/Welsh is required. Terms and conditions apply.

Useful Information

- **Course duration** Up to 18 months
- **Cost** No cost to the individual or the organisation. This is a Welsh Government and ESF funded qualification (£4,000 - £5,000)
- **Option to study qualification in Welsh** Yes

- **Enrolment process** Comprehensive enrolment process and support provided from your designated assessor